YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	ATHARVA INSTITUTE OF MANAGEMENT STUDIES
• Name of the Head of the institution	Dr. R. G. Ratnawat
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	022-40294949
• Mobile no	9975580320
• Registered e-mail	info@atharvaims.edu.in
• Alternate e-mail	rratnawat@atharvaims.edu.in
• Address	Atharva Institute of Management Studies (AIMS) Atharva Educational Complex Malad-Marve Road Charkop Naka,Malad West
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400095
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr. Shubhi Lall Agarwal**
• Phone No.	**9320844664**
• Alternate phone No.	**9320844664**
• Mobile	**9320844664**
• IQAC e-mail address	**shubhi.lall@atharvaims.edu.in**
• Alternate Email address	**shubhi.lall@atharvaims.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.atharvaims.edu.in/pdf/aqar-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.atharvaims.edu.in/pdf/Academic%20Calendar%202021%20-%202022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.51**	**2019**	**09/02/2019**	**08/02/2024**

6.Date of Establishment of IQAC	**02/09/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IT Talks - Pan India IT Awareness Programme
2. 6 Days Faculty Development Programme on Research Writing and SPSS
3. International Research Conference IRCBTTI 2022
4. Know your Specialization
5. Yoga Day Celebration for Students and Staff

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Inter Collegiate Business Plan Competition	Conducted Successfully
Faculty Development Programme	Conducted Successfully
International Research Conference IRCBTTI 2022	Conducted Successfully
Know your Specialization	Conducted Successfully
Yoga Day Celebration for Students and Staff	Conducted Successfully

13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Board of Governors	15/11/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
33805	29/01/2018

15.Multidisciplinary / interdisciplinary

The students come from various discipline like B.Sc./ B.Com./B.E. for pursuing MMS programme at AIMS.

The programme offers specialization in various streams like Finance, Marketing, Systems,Operations and Human Resource.

16.Academic bank of credits (ABC):

ABC is as per university norm and will be implemented.

17.Skill development:

a) For Students: The students are made employable by imparting them extra session on Group Discussion, Interviews, Advanced Excel/ Financial Modelling, Data Analysis and Resume Writing.They are also given sessions on Communication Skills and Aptitude Tests

b) For Faculty Members: Faculty members were given training on tool SPSS, Research Methodology,Cyber Security, Basics of Yoga and Meditation, Research Proposal Writing, IT Awareness and various tools and techniques were discussed through various speakers and experts invited for virtual lectures.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Yoga culture was encouraged through online session. Business Ethics subject taught in semester 1 to the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The lesson plan was designed with mapping of course outcome for

each session.

- **The faculty members were asked to revisit the Mission and Vision of the Institute.**
- **They defined programme outcomes and then selected subjects under various streams which were meeting the Programme Outcomes**
- **The Faculty members defined Course Outcomes for each course in alignment with POs.**

20.Distance education/online education:

Lectures during covid period were conduted online via google meet till November 2021. Attendance was also taken online via google sheet shared on drive.

Exam were conducted online using eklavya software and google class room. Daily Progress Report was shared amongst the faculty members to mark an entry of the lecture conducted with, topic, date, time and number of students present in the online class.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**154**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**344**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**39**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**154**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**13**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**13**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**10**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**115.32**
4.3 Total number of computers on campus for academic purposes	**156**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented

process

TEACHING LEARNING PROCESS

1.Academic Calendar: The Institute prepares its Annual Academic Calendar and share it with each stakeholder.

2.Session Plans: Faculty Members plan their teaching methodology, lectures and prepare a session plan for the semester. They also keep case studies, question papers, supplementary notes etc. for reference.

3.Weekly Meetings: Meetingsare held by the Director. Students Attendance, Timely completion of the syllabus, and learning outcomes are well discussed in the meetings.

4.Evaluation: Students areevaluated through Mid Term Examination, Final Examination, Class Participation, Industrial Visits, Case Study Method, Presentation, Summer Internship Projects, Assignments etc.

5. Events: Students participate in Orientation programs,Seminars, Workshops, Trainingprograms and Conferences.

6. Audits : The AAA are conducted by the IQAC to ensure achievement of the stated objectives of the curriculum and the overall quality of the teaching learning process, attainment of programme outcomes, infrastructure, placement and events.

7. Feedback mechanism: Online and Offline feedback are taken from all the stakeholders to ensure that the academic objectives are met. Deviation is immediately notified to the Director.

8.Training Programme: As per the feedback given by the students, they are imparted training on various topics. These training are certificate programs which are conducted during the semester.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://www.atharvaims.edu.in/pdf/Academic%20Calendar%202021%20-%202022.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

Academic Calendar is planned anduploaded on website for all the stakeholders.

Calendars of Academic Year 2022-2023 are avalable on the home page of AIMS website.Academic Calendar of 2021-2022 is attached for reference as a supporting document.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.atharvaims.edu.in/pdf/Academic%20&%20Event%20Calender_%20December%202022%20to%20May%202023.pdf

1.1.3 - Teachers of the Institution participate in **E. None of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

112

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the syllabus as prescribed by the university and the curriculum includes the topics mentioned above in the different subjects as prescribed in the university syllabus.

The subjects that include the topics stated are listed below:

1. Perspective Management - Includes professional ethics, Environmental and Environmental sustainability topics.

2. Organizational Behavior- includes Gender, Human Values, and Ethics-related topics in its syllabus.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

115

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.atharvaims.edu.in/pdf/Faculty%20 Feedback_2021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.atharvaims.edu.in/pdf/Faculty%20 Feedback_2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

173

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

39

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute did not have any differently-abled students in the given year, though there is a provision to cater to the special needs of such students.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
180	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Industrial visits, summer internship projects, group discussions, role plays and case studies were also weaved in the pedagogy.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.atharvaims.edu.in/pdf/BNU/Report%20COMQUEST%202023.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute facilitated usage of ICT tools during the entire academic year. The faculty members were provided access to Google meet for conducting online classes and, Google class room for evaluation, assignments, quizzes etc. Duly proctored exams were also conducted using ICT tools.The institute has subscribed to the services of Google workspace for the above purpose.

The online research conference also takes help of shared excel sheet for live judgement of the results.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

Reforms initiated on contnuous Internal Evaluation system at the Institutional level

1. Maintaining the sanctity of academic expectations and integrity of examination process, Our Institute has adopted alternative and simplified modes and methods of examinations to complete the process in specified period of time in compliance with requirements as prescribed by UGC Mumbai University from time to time. These included MCQ/ OMR based examinations, Case study method, Theory or written examinations, assignment/ presentation-based assessments etc.

2. Our Institute has time to time adopted efficient and innovative modes of examinations, if need arises but without compromising the quality. At the same time to maintain the sanctity to evaluate the performance of a student is also maintained by adding a software based examination in covid situation.

3. Our Institute has adopted appropriate strategies to facilitate the students pursuing Projects/ Dissertations, in view of the prevailing circumstances. As per the universities may consider to assign review-based/ secondary data-based projects instead of field/ survey-based assignments to these students.

4. Our Institute has ensured continuous assessment through various modes such as VivaVoce, presentations Midterm examination through meeting apps during the lockdown situation.

5. The institute maintains a complete transparency in internal evaluations. The students are conveyed the marks immediately after the internal evaluations and they are allowed to appeal for re-evaluation / moderation, if required.

File Description	Documents
Any additional information	[View File]()
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency and efficiency in the internal assessment.

- **Awareness of evaluation and assessment system in orientation program: The students are made aware of the internal evaluation processes.**
- **Internal Assessment consists of 40 Marks. The 40 marks has been divided into 4 categories – Midterm (10), Assignment (10), Attendance (10), and Presentation (10). Of this, midterm and attendance are compulsory and the other two components have been left at the discretion of the faculty member.**
- **The end examination is 60 marks in written form.**

Redressal of grievances at institute level:

- **Departmental Level: The continuous evaluation of students is carried out by faculty with theory lectures, presentations, role plays, quizzes, assignments, midterm tests. The midterm marks are allotted based on the course outcome-based question paper. Query if any is discussed with faculty and HOD.**

- **College Level: The Institute appoints a Senior Supervisor for smooth conduction of examinations. If students are facing any problems, they are solved by the Exam-In charge along with Director.**

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at University examination section after forwarding such queries through the college examination section.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.atharvaims.edu.in/mms-exam.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The link to the website of Atharva Institute of Management Studies which is stating the program and course outcomes for all programs offered by the institution is as given below:

http://www.atharvaims.edu.in/mms.php

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.atharvaims.edu.in/mms.php
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes and course outcomes are evaluated by the institution by periodically comparing the syllabus transaction with course outcomes through student feedback.

The sessions are aligned with the course outcomes mentioned in the session plans of each subject.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

274

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.atharvaims.edu.in/pdf/AIMS%20Students%20Satisfaction%20Survey%202021-2022%20-graph.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Teaching Pedagogy : The Institute has innovation laboratories(I Lab) and regular Industrial Visits to various industries, Innovative pedagogies like flip classrooms, case study method, video , turorial, recorded lecturesand experiential learning through case studies and summer and winter internships, live projectsetc for the creation and transfer of knowledge.

Conferences/EventsGuest Sessions: The institute also organise management game under Rhythm - Cultural fest, Sports day, Annual conference and International Research Conferences to develop an ecosystem for innovations and overall development of the students.

E Cell: There is an E-cell to develop entrepreneul mindset amongst the students.This cell invite speakers who are successful entrepreneurs who share their success and failure stories. They also give job opportunities to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.atharvaims.edu.in/event.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

38

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.atharvaims.edu.in/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NOT CONDUCTED DUE TO COVID AND SOCIAL DISTANCING

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

76

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

115

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and facilities comprising of class rooms, seminar halls, tutorial rooms,audio visual rooms,conference room, library, reading hall, language lab, computer labs, cafeteria etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://www.atharvaims.edu.in/campus-facilities.php</u>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has gymnasium, indoor ourdoor games facilities, swimming pool, state of the art auditorium,yoga centre and seminar hall etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16708133

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the software: MICM Library Management System

Nature of automation: Partial

Version:1.0.483

Year of automation: 2004

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/folders/1Cnjwa3_A-9dR1ZVJhtInwVTUFAr3OVln?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

97

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes the institute frequently updates its IT facilities including wi-fi

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php

4.3.2 - Number of Computers

156

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16708133

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Equipment and machine maintenance

Critical maintenance work is outsourced as per the outsourcing process defined in the ISO manual.

i. Records of equipment are maintained in stock registers

ii. Equipment/appliances are serviced periodically

iii. Equipment are checked/calibrated during servicing

iv. Servicing is done either by inhouse personnel or by an external party

v. Record of servicing is maintained.

vi. Records of AMC are maintained in AMC Register.

vii. The budget of AMC needs to be submitted by December 31st

viii. Equipment not in working condition and is not repairable is removed

ix. Machines in Machine Shops are maintained and calibrated by the

vendor

2. General maintenance:

i. Maintenance of A.C. plant

ii. Cleanliness daily maintenance of the interior facility (classrooms, laboratories, hallway, and staircase)

iii. Cleanliness of toilet blocks and washroom

iv. Fire extinguisher is outsourced

v. Maintenance of CCTV

vi. ICT infrastructure

vii. Cleaning work is done by floor peon.

viii. Water tank cleaning is done quarterly

3. Library Serve all students and faculty of the institute.

4. Sports complex The facility is open on all days and during the hours as established by the sports complex.

**5. Common room The common room will be open daily **

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

64

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<u>https://www.atharvaims.edu.in/</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

81

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

1. IQAC Committee - Two students are members of IQAC and participate in quality initiatives. Students of IQAC are organizing live events.The are rsponsible for giving feedbacks and coordinate the IQAC activities.

2. Placement committee - 18 students are member of placement committee. They help in the placement process and training programmes. They are actively involved in Alumni Meetings.

3. Student Council - 14 students are members of student council and they work for several cultutal tasks and CSR events allotted to them.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/IRCBTTI-2022/businesssolutions/contact.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association.

ALUMNI SPEAKS (Academic Year 2021- 2022)

Alumni Speaks – Campus to Corporate: Session conducted on Every Alternate Saturday | Time: 4.00 pm – 5.00 pm

'Alumni Speaks' is a platform for the 'Atharvites' to share their doubts with their seniors. The Alumnus of AIMS joins the live chat to communicate with the current batches on Saturdays. They make them feel that it's their own institute with a helping hand to offer in all possible ways!

Episode

Date

Speaker

Programme

Year

Designation

Company

1

19/06/2021

Mr. Quentin D'mello

PGDM

2018-2020

Associate Web Developer

Accenture

2

17/07/2021

Mr. Pinanshu Champaneri

PGDM

2016-2018

Sr. Executive HRBP

Sr. Executive, Human Resources, Anunta Technologies Management
Services Ltd.

3

31/07/2021

Mr. Lalit Kolte

PGDM

2019 - 2021

Operation Analyst

CITCO

4

14/08/2021

Ms. Dhanvi Shah

PGDM

2018 - 2020

Marketing Lead

Viacom18 - Consumer Products

5

28/08/2021

Ms. Vaishnavi

MMS

2018 - 2020

Business Development Executive

Micro - World Technologies INC

6

18/09/2021

Mr. Keyur Shah

MMS

2018 - 2020

Product and Brand Manager & Lead Tenderer

WQ India

7

23/10/2021

Mr. Karan Cholera

MMS

2018 - 2020

Digital Marketing Head

Atmiya Properties & Developers

8

11/11/2021

Ms. Sameen Usmani

PGDM

2018 - 2020

Key Accounts Executive

PhonePe

9

27/11/2021

Mr. Ayush Phutane

MMS

2018 - 2020

Key Accounts Executive

PhonePe

10

08/01/2022

Mr. Santosh Ray

PGDM

2018 - 2020

Executive

Channel Sales at Hiranandani Group

11

22/01/2022

Ms. Pooja Mandhare

PGDM

2018 - 2020

Human Resource Executive

Thirdwave Solutions Ltd

12

26/03/2022

Mr. Vinayak Bhardwaj

PGDM

2013 -2015

Associate Manager

Hedge Funds Operations

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/alumni-speak.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

AIMS focus on Research, Innovation and Technology and the institute is reflective with the vision and mission of the institution.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/upcoming_events.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute follows decentralized way of functioning and management. The Institute is headed by the Director followed by the departmental heads, Career Management Cell(CMC),Library, Internal Quality Assurance Cell(IQAC) and Examination ensuring fair governance.

1. The HoDs and faculties are empowered to give recommendation letters to the outgoing students of our institution. The administrative department gives certificates like bonafide, attendance, railway concession, etc., independently as per the requirements of the students. All the faculty members discuss and share their opinion and plan to conduct various events on behalf of the institute.

2. Director of the institution is responsible for academic, nonacademic and administrative activities of the institution. On behalf of the institution,he interacts and corresponds with AICTE, Commission of Technical Education, Govt. of Maharashtra, UGC, Affiliating University, etc. All the staff members actively

participate in implementing the policies, procedures, and framework designed by the management in order to maintain and achieve the quality standards.

3.Coordinator,IQAC is responsible for over all quality checking of the processes and initiate new processes if lacunae is found.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/best-practices.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The academic calendar is designed in the beginning of the academic year and followed as per the dates blocked for the events, examinations, celebration etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.atharvaims.edu.in/upcoming_events.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The aims manual is followed by all the teaching and non teaching staff members of AIMS

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/about-aims.php
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides canteen with food at subsidised rates, Gym and Medical Insurance Policy for the teaching and non - teaching staff .

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, the institute has a robust performance appraisal system in place.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institutions parent body is liable to conduct internal and statutory audit under Income tax act -1961 and obtain audit report in form 10 b under trust also files under section 139(1) of income tax at 1961.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds: The institute operates using the funds raised through student's fees only.

Utilization of resources: Optimum utilization of resources is ensured though monitoring of the budged expenses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC significantly contributed by way of organizing events, programmes and activities as follows;

- **Series of Session conducted by various experts for faculty development on the topic IPR, Case Development, National Education Policy and tools used in Research etc.**
- **An Online Yoga Day was celebrated by AIMS via google meet. All the students enjoyed the asaans and kriyas.**
- **IRCBTTI 2022 - International Research Conference**
- **IT Talks - Facebook live International IT Awareness Programme**
- **International Live sessionwith Dr. Deepak Waikar from Singapore**
- **IInternational Live session with Dr Vasudha Sharma from**

Seattle, USA
- **Sessions by Alumni to mentor students for the placement process and skill development**

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/IRCBTTI-2022/businesssolutions/index.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Online Audit was conducted by Dr R. G. Ratnawat and Dr Shubhi Lall and the ducments were shared on drive by the department personnels . The findings were discussed with the respective staff members . The same best practice is done every semester to ensure that its teaching learning process, structures & methodologies of operations and learning outcomes are met.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1Q-TYW-XgJHWn59g4SbYrXMMpqkisucde?usp=share_link
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.atharvaims.edu.in/index.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Womens Day Celebration was celebrated by Atharva Foundation and staff and students of AIMS attended the same.

Yoga Day was celebrated in online mode for all the students and staff members of AIMS.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.atharvaims.edu.in/campus-facilities.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Practices are followed :

A)Rainwater Harvesting System at Gate Number 4: Rooftop Water Harvesting: The runoff from the terrace of the college building is channelized into five different recharge wells located at three Five different locations, each measuring 1m x 1m x 2m.All the rooftop rainwater outlets, discharge into storm water drains and finally to the recharge structures.A network of pipes linked through chambers take the rainwater to the recharge tanks.A tank of 20000 capacities is used for the recycling of conserved water. The treatment of water is done twice a day.

B)Compost Plant in Phase 2: The food waste of canteen is recycled in a Compost plant installed within the campus and converted into energy.The waste of canteen and waste from gardenare crushed. This process is of 10 days. The compost is reused and the garden is lush green with beautiful landscaping and sitting areas.

C) Sewage Treatment Plant in phase 1- Recycling of drainage water is done on a regular basis through sewage treatment plant.Thesame water is used in gardening and watering plants. Thus the campus is totally eco-friendly.

D) Hoardings like "Do not use plastic/Plastic banned"are present in thecampus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The university believes in the equality of all cultures and traditions, as evidenced by the fact that students from many caste's, religions, and regions learn together. Despite the fact that the institution has a wide socio-cultural background and speaks a variety of languages, there is no intolerance for cultural,

regional, linguistic, communal socioeconomic, or other differences. National festivals, birth anniversaries, and monuments of prominent Indian personalities such as Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, and Lal Bahadur Shastri are celebrated with tremendous zeal. Every year on October 31st, the institution commemorates Sardar Vallabhbhai Patel's birth anniversary by celebrating it with great festivities

Various departments offer field studies and trips to various industries in and around Mumbai. Students and faculty are exposed to a variety of cultures.

Every year, the institute commemorates two significant national holidays: Republic Day and Independence Day. All members of the teaching and non-teaching staff, as well as students, contribute to the national cause.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rules and Regulation for AIMS Faculty Members and students

I. A faculty member must believe that he / she has responsibility to shape the future of the students and therefore the duties of a faculty member do not end by completing the subject course and leaving the rest to the students.

II. In order to achieve this, a faculty member must go to take lectures well prepared with theory and practical examples of the subject.

III. A quality and high standard teaching is only possible when a faculty member is dedicated to the profession, its students and the subject he / she is teaching.

IV. A faculty member who is supposed to be a good thinker must evolve methodology to improve the system, academic environment of the institute and suggest ways and means to do it.

V. General counseling of the students is required and is the responsibility of each faculty.

- **Deliver lecture with low speed, and, as much as possible in English.**
- **To develop interest among students, experiments should be performed by faculty members with students, not by Lab technicians.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

date Day mode 21-06-2021 Yoga Day Online 26-01-2021 Republic Day Offline Very few days were celebrated due to pandemic and social distancing

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

IT TALKS -IT Talks is an international live IT awareness program for India powered by IQAC and students of AIMS.

Objective :

1. To reach IT experts, understand the recent trends and technologies and make students understand the importance of collaboration.

2. To build confidence and improve communication skills of students through play way methods.

3. To indirectly train students for interviews through questions and answer handling and interaction with top notch intellectual capital.

4. To motivate the students to watch more informative videos on recent technologies and understand Science, Computer Science, Engineering and Information technology.

5. To remove stage fear of students and develop the questioning nature amongst themselves.

ALUMNI SPEAKS - Alumni Speaks is lecture series organised by the Alumni of AIMS to make the students industry ready, teach techno managerial skills, recent technologies and give them guidance on how

to transform into a leader.

E CELL - E-Cell was established for the development of entrepreneuial mindset amongst the students so that they can become successful employers eventually.

File Description	Documents
Best practices in the Institutional website	https://www.atharvaims.edu.in/best-practices.php
Any other relevant information	https://www.atharvaims.edu.in/pdf/ECell%20events'%20Consolidated%20Report,%2027.10.22%20(1).pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

IRCBTTI 2022 was organised by Atharva Institute of Management Studies. It was focused on the innovative ideas in the field of management, technology, economics and how it applies to the real-world challenges. This conference brought together the students, researchers, Business people, industry professionals and practitioners from diverse field with the purpose of exploring the fundamental roles, Interactions as well as practical impact of the innovations.

This conference included online paper presentations along with the prominent keynote speakers and a panel discussion. Two days conference was held in Online mode. Many management students, keynote speakers, tutorial participants have benefited in many ways from this conference. More than 30 research papers were presented by students, professors and researchers. 2 Keynote speakers, 4 Panellists, 1 moderator, 4 judges addressed the audience and shared knowledge and rich experience of innovation and business transformation in their companies and countries.

Metamorphosis, a journal of Management Research is a publication partner for IRCBTTI 2022. This Bi- annual UGC listed journal is dedicated to promoting the understanding of management among academic and practitioners through emphatical investigation, theoretical analysis, and exchange of thoughts by rigor and relevance.

The research paper was first reviewed at AIMS, Mumbai by a team of experts. After presenting in ITCBTTI 2022, the authors were requested to submit their improved papers as per the journal guideline and policies on the online portal of Metamorphosis.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

TEACHING LEARNING PROCESS

1.Academic Calendar: The Institute prepares its Annual Academic Calendar and share it with each stakeholder.

2.Session Plans: Faculty Members plan their teaching methodology, lectures and prepare a session plan for the semester. They also keep case studies, question papers, supplementary notes etc. for reference.

3.Weekly Meetings: Meetingsare held by the Director. Students Attendance, Timely completion of the syllabus, and learning outcomes are well discussed in the meetings.

4.Evaluation: Students areevaluated through Mid Term Examination, Final Examination, Class Participation, Industrial Visits, Case Study Method, Presentation, Summer Internship Projects, Assignments etc.

5. Events: Students participate in Orientation programs,Seminars, Workshops, Trainingprograms and Conferences.

6. Audits : The AAA are conducted by the IQAC to ensure achievement of the stated objectives of the curriculum and the overall quality of the teaching learning process, attainment of programme outcomes, infrastructure, placement and events.

7. Feedback mechanism: Online and Offline feedback are taken from all the stakeholders to ensure that the academic objectives are met. Deviation is immediately notified to the Director.

8.Training Programme: As per the feedback given by the students, they are imparted training on various topics. These training are certificate programs which are conducted during the semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.atharvaims.edu.in/pdf/Academic%20Calendar%202021%20-%202022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is planned anduploaded on website for all the stakeholders.

Calendars of Academic Year 2022-2023 are avalable on the home page of AIMS website.Academic Calendar of 2021-2022 is attached for reference as a supporting document.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.atharvaims.edu.in/pdf/Academic%20&%20Event%20Calender_%20December%202022%20to%20May%202023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

112

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the syllabus as prescribed by the university and the curriculum includes the topics mentioned above in the different subjects as prescribed in the university syllabus.

The subjects that include the topics stated are listed below:

1. Perspective Management - Includes professional ethics, Environmental and Environmental sustainability topics.

2. Organizational Behavior- includes Gender, Human Values, and Ethics-related topics in its syllabus.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

115

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.atharvaims.edu.in/pdf/Faculty%20Feedback_2021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - **Feedback process of the Institution may be classified as follows**	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.atharvaims.edu.in/pdf/Faculty%20Feedback_2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

173

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

39

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute did not have any differently-abled students in the given year, though there is a provision to cater to the special needs of such students.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
180	**14**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Industrial visits, summer internship projects, group discussions, role plays and case studies were also weaved in the pedagogy.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.atharvaims.edu.in/pdf/BNU/Report%20COMQUEST%202023.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute facilitated usage of ICT tools during the entire academic year. The faculty members were provided access to Google meet for conducting online classes and, Google class room for evaluation, assignments, quizzes etc. Duly proctored exams were also conducted using ICT tools.The institute has subscribed to the services of Google workspace for the above purpose.

The online research conference also takes help of shared excel sheet for live judgement of the results.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Reforms initiated on contnuous Internal Evaluation system at the Institutional level

1. Maintaining the sanctity of academic expectations and integrity of examination process, Our Institute has adopted alternative and simplified modes and methods of examinations to complete the process in specified period of time in compliance with requirements as prescribed by UGC Mumbai University from time to time. These included MCQ/ OMR based examinations, Case study method, Theory or written examinations, assignment/ presentation-based assessments etc.

2. Our Institute has time to time adopted efficient and innovative modes of examinations, if need arises but without compromising the quality. At the same time to maintain the sanctity to evaluate the performance of a student is also maintained by adding a software based examination in covid

situation.

3. Our Institute has adopted appropriate strategies to facilitate the students pursuing Projects/ Dissertations, in view of the prevailing circumstances. As per the universities may consider to assign review-based/ secondary data-based projects instead of field/ survey-based assignments to these students.

4. Our Institute has ensured continuous assessment through various modes such as VivaVoce, presentations Midterm examination through meeting apps during the lockdown situation.

5. The institute maintains a complete transparency in internal evaluations. The students are conveyed the marks immediately after the internal evaluations and they are allowed to appeal for re-evaluation / moderation, if required.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency and efficiency in the internal assessment.

- Awareness of evaluation and assessment system in orientation program: The students are made aware of the internal evaluation processes.
- Internal Assessment consists of 40 Marks. The 40 marks has been divided into 4 categories – Midterm (10), Assignment (10), Attendance (10), and Presentation (10). Of this, midterm and attendance are compulsory and the other two components have been left at the discretion of the faculty member.
- The end examination is 60 marks in written form.

Redressal of grievances at institute level:

- Departmental Level: The continuous evaluation of students is carried out by faculty with theory lectures, presentations, role plays, quizzes, assignments, midterm tests. The midterm marks are allotted based on the course

outcome-based question paper. Query if any is discussed with faculty and HOD.

- College Level: The Institute appoints a Senior Supervisor for smooth conduction of examinations. If students are facing any problems, they are solved by the Exam-In charge along with Director.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at University examination section after forwarding such queries through the college examination section.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.atharvaims.edu.in/mms-exam.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The link to the website of Atharva Institute of Management Studies which is stating the program and course outcomes for all programs offered by the institution is as given below:

http://www.atharvaims.edu.in/mms.php

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.atharvaims.edu.in/mms.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes and course outcomes are evaluated by the institution by periodically comparing the syllabus transaction with course outcomes through student feedback.

The sessions are aligned with the course outcomes mentioned in the session plans of each subject.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

274

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.atharvaims.edu.in/pdf/AIMS%20Students%20Satisfaction%20Survey%202021-2022%20-graph.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Teaching Pedagogy : The Institute has innovation laboratories(I Lab) and regular Industrial Visits to various industries,

Innovative pedagogies like flip classrooms, case study method, video , turorial, recorded lecturesand experiential learning through case studies and summer and winter internships, live projectsetc for the creation and transfer of knowledge.

Conferences/EventsGuest Sessions: The institute also organise management game under Rhythm - Cultural fest, Sports day, Annual conference and International Research Conferences to develop an ecosystem for innovations and overall development of the students.

E Cell: There is an E-cell to develop entrepreneul mindset amongst the students.This cell invite speakers who are successful entrepreneurs who share their success and failure stories. They also give job opportunities to the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.atharvaims.edu.in/event.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

38

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.atharvaims.edu.in/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NOT CONDUCTED DUE TO COVID AND SOCIAL DISTANCING

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`1`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`1`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

76

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

115

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and facilities comprising of class rooms, seminar halls, tutorial rooms,audio visual rooms,conference room, library, reading hall, language lab, computer labs, cafeteria etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://www.atharvaims.edu.in/campus-facilities.php</u>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has gymnasium, indoor ourdoor games facilities, swimming pool, state of the art auditorium,yoga centre and seminar hall etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16708133

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the software: MICM Library Management System

Nature of automation: Partial

Version:1.0.483

Year of automation: 2004

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/folders/1Cnjwa3_A-9dR1ZVJhtInwVTUFAr3OVln?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

97

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes the institute frequently updates its IT facilities including wi-fi

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php

4.3.2 - Number of Computers

156

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16708133

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Equipment and machine maintenance

Critical maintenance work is outsourced as per the outsourcing process defined in the ISO manual.

i. Records of equipment are maintained in stock registers

ii. Equipment/appliances are serviced periodically

iii. Equipment are checked/calibrated during servicing

iv. Servicing is done either by inhouse personnel or by an external party

v. Record of servicing is maintained.

vi. Records of AMC are maintained in AMC Register.

vii. The budget of AMC needs to be submitted by December 31st

viii. Equipment not in working condition and is not repairable is removed

ix. Machines in Machine Shops are maintained and calibrated by

the vendor

2. General maintenance:

i. Maintenance of A.C. plant

ii. Cleanliness daily maintenance of the interior facility (classrooms, laboratories, hallway, and staircase)

iii. Cleanliness of toilet blocks and washroom

iv. Fire extinguisher is outsourced

v. Maintenance of CCTV

vi. ICT infrastructure

vii. Cleaning work is done by floor peon.

viii. Water tank cleaning is done quarterly\

3. Library Serve all students and faculty of the institute.

4. Sports complex The facility is open on all days and during the hours as established by the sports complex.

5. Common room The common room will be open daily \

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

64

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.atharvaims.edu.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`112`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`112`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`D. Any 1 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

81

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

1. IQAC Committee - Two students are members of IQAC and participate in quality initiatives. Students of IQAC are organizing live events.The are rsponsible for giving feedbacks and coordinate the IQAC activities.

2. Placement committee - 18 students are member of placement committee. They help in the placement process and training programmes. They are actively involved in Alumni Meetings.

3. Student Council - 14 students are members of student council and they work for several cultutal tasks and CSR events allotted to them.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/IRCBTTI-2022/businesssolutions/contact.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association.

ALUMNI SPEAKS (Academic Year 2021- 2022)

Alumni Speaks – Campus to Corporate: Session conducted on Every Alternate Saturday | Time: 4.00 pm – 5.00 pm

'Alumni Speaks' is a platform for the 'Atharvites' to share their doubts with their seniors. The Alumnus of AIMS joins the live chat to communicate with the current batches on Saturdays. They make them feel that it's their own institute with a helping hand to offer in all possible ways!

Episode

Date

Speaker

Programme

Year

Designation

Company

1

19/06/2021

Mr. Quentin D'mello

PGDM

2018-2020

Associate Web Developer

Accenture

2

17/07/2021

Mr. Pinanshu Champaneri

PGDM

2016-2018

Sr. Executive HRBP

Sr. Executive, Human Resources, Anunta Technologies Management
Services Ltd.

3

31/07/2021

Mr. Lalit Kolte

PGDM

2019 - 2021

Operation Analyst

CITCO

4

14/08/2021

Ms. Dhanvi Shah

PGDM

2018 - 2020

Marketing Lead

Viacom18 - Consumer Products

5

28/08/2021

Ms. Vaishnavi

MMS

2018 - 2020

Business Development Executive

Micro - World Technologies INC

6

18/09/2021

Mr. Keyur Shah

MMS

2018 - 2020

Product and Brand Manager & Lead Tenderer

WQ India

7

23/10/2021

Mr. Karan Cholera

MMS

2018 - 2020

Digital Marketing Head

Atmiya Properties & Developers

8

11/11/2021

Ms. Sameen Usmani

PGDM

2018 - 2020

Key Accounts Executive

PhonePe

9

27/11/2021

Mr. Ayush Phutane

MMS

2018 - 2020

Key Accounts Executive

PhonePe

10

08/01/2022

Mr. Santosh Ray

PGDM

2018 - 2020

Executive

Channel Sales at Hiranandani Group

11

22/01/2022

Ms. Pooja Mandhare

PGDM

2018 - 2020

Human Resource Executive

Thirdwave Solutions Ltd

12

26/03/2022

Mr. Vinayak Bhardwaj

PGDM

2013 -2015

Associate Manager

Hedge Funds Operations

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/alumni-speak.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

AIMS focus on Research, Innovation and Technology and the institute is reflective with the vision and mission of the institution.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/upcoming_events.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute follows decentralized way of functioning and management. The Institute is headed by the Director followed by the departmental heads, Career Management Cell(CMC),Library, Internal Quality Assurance Cell(IQAC) and Examination ensuring fair governance.

1. The HoDs and faculties are empowered to give recommendation letters to the outgoing students of our institution. The administrative department gives certificates like bonafide, attendance, railway concession, etc., independently as per the requirements of the students. All the faculty members discuss and share their opinion and plan to conduct various events on behalf of the institute.

2. Director of the institution is responsible for academic, nonacademic and administrative activities of the institution. On behalf of the institution,he interacts and corresponds with AICTE, Commission of Technical Education, Govt. of Maharashtra,

UGC, Affiliating University, etc. All the staff members actively participate in implementing the policies, procedures, and framework designed by the management in order to maintain and achieve the quality standards.

3.Coordinator,IQAC is responsible for over all quality checking of the processes and initiate new processes if lacunae is found.

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/best-practices.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The academic calendar is designed in the beginning of the academic year and followed as per the dates blocked for the events, examinations, celebration etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.atharvaims.edu.in/upcoming_events.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The aims manual is followed by all the teaching and non teaching staff members of AIMS

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/about-aims.php
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides canteen with food at subsidised rates, Gym and Medical Insurance Policy for the teaching and non - teaching staff .

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/campus-facilities.php
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, the institute has a robust performance appraisal system in place.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institutions parent body is liable to conduct internal and statutory audit under Income tax act -1961 and obtain audit report in form 10 b under trust also files under section 139(1) of income tax at 1961.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds: The institute operates using the funds raised through student's fees only.

Utilization of resources: Optimum utilization of resources is ensured though monitoring of the budged expenses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC significantly contributed by way of organizing events, programmes and activities as follows;

- **Series of Session conducted by various experts for faculty development on the topic IPR, Case Development, National Education Policy and tools used in Research etc.**
- **An Online Yoga Day was celebrated by AIMS via google meet. All the students enjoyed the asaans and kriyas.**
- **IRCBTTI 2022 - International Research Conference**
- **IT Talks - Facebook live International IT Awareness Programme**
- **International Live sessionwith Dr. Deepak Waikar from**

- **Singapore**
- **IInternational Live session with Dr Vasudha Sharma from Seattle, USA**
- **Sessions by Alumni to mentor students for the placement process and skill development**

File Description	Documents
Paste link for additional information	https://www.atharvaims.edu.in/IRCBTTI-2022/businesssolutions/index.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Online Audit was conducted by Dr R. G. Ratnawat and Dr Shubhi Lall and the ducments were shared on drive by the department personnels . The findings were discussed with the respective staff members . The same best practice is done every semester to ensure that its teaching learning process, structures & methodologies of operations and learning outcomes are met.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1Q-TYW-XqJHWn59q4SbYrXMMpgkisucde?usp=share_link
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.atharvaims.edu.in/index.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Womens Day Celebration was celebrated by Atharva Foundation and staff and students of AIMS attended the same.

Yoga Day was celebrated in online mode for all the students and staff members of AIMS.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.atharvaims.edu.in/campus-facilities.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Practices are followed :

A)Rainwater Harvesting System at Gate Number 4: Rooftop Water Harvesting: The runoff from the terrace of the college building is channelized into five different recharge wells located at three Five different locations, each measuring 1m x 1m x 2m.All the rooftop rainwater outlets, discharge into storm water drains and finally to the recharge structures.A network of pipes linked through chambers take the rainwater to the recharge tanks.A tank of 20000 capacities is used for the recycling of conserved water. The treatment of water is done twice a day.

B)Compost Plant in Phase 2: The food waste of canteen is recycled in a Compost plant installed within the campus and converted into energy.The waste of canteen and waste from gardenare crushed. This process is of 10 days. The compost is reused and the garden is lush green with beautiful landscaping and sitting areas.

C) Sewage Treatment Plant in phase 1- Recycling of drainage water is done on a regular basis through sewage treatment plant.Thesame water is used in gardening and watering plants. Thus the campus is totally eco-friendly.

D) Hoardings like "Do not use plastic/Plastic banned"are present in thecampus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The university believes in the equality of all cultures and traditions, as evidenced by the fact that students from many caste's, religions, and regions learn together. Despite the fact that the institution has a wide socio-cultural background and speaks a variety of languages, there is no intolerance for

cultural, regional, linguistic, communal socioeconomic, or other differences. National festivals, birth anniversaries, and monuments of prominent Indian personalities such as Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, and Lal Bahadur Shastri are celebrated with tremendous zeal. Every year on October 31st, the institution commemorates Sardar Vallabhbhai Patel's birth anniversary by celebrating it with great festivities

Various departments offer field studies and trips to various industries in and around Mumbai. Students and faculty are exposed to a variety of cultures.

Every year, the institute commemorates two significant national holidays: Republic Day and Independence Day. All members of the teaching and non-teaching staff, as well as students, contribute to the national cause.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rules and Regulation for AIMS Faculty Members and students

I. A faculty member must believe that he / she has responsibility to shape the future of the students and therefore the duties of a faculty member do not end by completing the subject course and leaving the rest to the students.

II. In order to achieve this, a faculty member must go to take lectures well prepared with theory and practical examples of the subject.

III. A quality and high standard teaching is only possible when a faculty member is dedicated to the profession, its students and the subject he / she is teaching.

IV. A faculty member who is supposed to be a good thinker must evolve methodology to improve the system, academic environment of the institute and suggest ways and means to do it.

V. General counseling of the students is required and is the responsibility of each faculty.

- **Deliver lecture with low speed, and, as much as possible in English.**
- **To develop interest among students, experiments should be performed by faculty members with students, not by Lab technicians.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

date Day mode 21-06-2021 Yoga Day Online 26-01-2021 Republic Day Offline Very few days were celebrated due to pandemic and social distancing

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File]()
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

IT TALKS -IT Talks is an international live IT awareness program for India powered by IQAC and students of AIMS.

Objective :

1. To reach IT experts, understand the recent trends and technologies and make students understand the importance of collaboration.

2. To build confidence and improve communication skills of students through play way methods.

3. To indirectly train students for interviews through questions and answer handling and interaction with top notch intellectual capital.

4. To motivate the students to watch more informative videos on recent technologies and understand Science, Computer Science, Engineering and Information technology.

5. To remove stage fear of students and develop the questioning nature amongst themselves.

ALUMNI SPEAKS - Alumni Speaks is lecture series organised by the Alumni of AIMS to make the students industry ready, teach techno managerial skills, recent technologies and give them guidance on how to transform into a leader.

E CELL - E-Cell was established for the development of entrepreneuial mindset amongst the students so that they can become successful employers eventually.

File Description	Documents
Best practices in the Institutional website	https://www.atharvaims.edu.in/best-practices.php
Any other relevant information	https://www.atharvaims.edu.in/pdf/ECell%20events'%20Consolidated%20Report,%2027.10.22%20(1).pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

IRCBTTI 2022 was organised by Atharva Institute of Management Studies. It was focused on the innovative ideas in the field of management, technology, economics and how it applies to the real-world challenges. This conference brought together the students, researchers, Business people, industry professionals and practitioners from diverse field with the purpose of exploring the fundamental roles, Interactions as well as practical impact of the innovations.

This conference included online paper presentations along with the prominent keynote speakers and a panel discussion. Two days conference was held in Online mode. Many management students, keynote speakers, tutorial participants have benefited in many ways from this conference. More than 30 research papers were presented by students, professors and researchers. 2 Keynote speakers, 4 Panellists, 1 moderator, 4 judges addressed the audience and shared knowledge and rich experience of innovation and business transformation in their companies and countries.

Metamorphosis, a journal of Management Research is a publication partner for IRCBTTI 2022. This Bi- annual UGC listed journal is dedicated to promoting the understanding of management among

academic and practitioners through emphatical investigation, theoretical analysis, and exchange of thoughts by rigor and relevance.

The research paper was first reviewed at AIMS, Mumbai by a team of experts. After presenting in ITCBTTI 2022, the authors were requested to submit their improved papers as per the journal guideline and policies on the online portal of Metamorphosis.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Online Industry Academia Interaction Programmes to build confidence in students and connect them to the industry experts.

2. Online Live Events:

a. To reach IT experts and understand the recent trends and technologies.

b. To build confidence and improve communication skills of students through play way methods.

c. To indirectly train students for interviews through questions and answer handling and interaction with top notch intellectual capital.

d. To motivate the students to watch more informative videos on recent technologies andInformation technology.

3. Parent Teacher Association/ Meeting to take feedback: To give an insight about the parents and how they are finding the online mode of teaching in pandemic.

4. MDP by faculty members for Industry Experts.

5. Faculty Development Programme forfaculty members to enhance the research writing skills of the faculty members and give them insight on research paper writing, journals, research proposal, publication in books etc.

6.Online International Research Conference to provides anONLINE international forum that brings together researchers and practitioners from diverse fields. It will include online paper presentations,prominent keynote speakers and a panel discussion.The authors submit their improved papers to journals.

8. Live webinars & workshops for the students and staff members.